



## Expense Report

January 1 - March 31, 2019

**Barbara Ritzen**  
Board Member

### 1) Travel

Travel Type	Description	Date	Amount	Notes
Board Hearings	airfare	February 5-6, 2019	\$ 388.76	
Calgary, AB	hotel accommodation		144.82	
	meals (1 breakfast and 2 dinners)		50.70	<i>receipts not req'd for per diems or allowances</i>
	taxis		188.00	
	incidental allowance		7.35	<i>receipts not req'd for per diems or allowances</i>
			779.63	
Total Travel Expenses			\$ 779.63	

### 2) Conferences

Conference Name	Description	Date	Amount	Notes
None			-	

### 3) Professional Membership Fees

Expense Description	Date	Amount	Notes
None		-	

**Total Expenses for the period**

**\$ 779.63**



## eTicket Receipt

Prepared For  
RITZEN/BARBARA MRS

RESERVATION CODE  
ISSUE DATE 12Dec18  
TICKET NUMBER  
ISSUING AIRLINE WESTJET  
ISSUING AGENT WestJet/SDX

## Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
05Feb19	WESTJET WS 3352	EDMONTON INTL AB, CANADA	CALGARY INTL AB, CANADA	Seat Number 07A - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis LAVF4ELS Not Valid Before 05FEB19 Not Valid After 05FEB19
	Operated by: WESTJET ENCORE	Time 16:00	Time 17:00	
06Feb19	WESTJET WS 3229	CALGARY INTL AB, CANADA	EDMONTON INTL AB, CANADA	Seat Number 07A - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis LAVF4ELS Not Valid Before 06FEB19 Not Valid After 06FEB19
	Operated by: WESTJET ENCORE	Time 18:15	Time 19:13	

## Allowances

### Baggage Allowance

YEG to YYC - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YYC to YEG - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS  
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER  
INTERNET,ETC

### Carry On Allowances

YEG to YYC , YYC to YEG - 1 Piece (WS - WESTJET)

### Carry On Charges

YEG to YYC , YYC to YEG - (WS - WESTJET) - Carry-on fees unknown - contact carrier

## Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD :
Fare Calculation Line	YEA WS YYC97.00WS YEA97.00CAD194.00END
Fare	CAD 194.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 11.81 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 60.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 3.00 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 306.86

## Other Charges

SEAT ASSIGNMENT # 8381502659829 (YEG-YYC / QTY 1, YYC-YEG / QTY 1)	CAD 18.00
Taxes	CAD 0.90
Form of Payment	CREDIT CARD - MASTERCARD :

Total	CAD 18.90
Total Fare and Other Charges	CAD 325.76

baggage fees \$31.50 x 2

Positive identification required for airport check in = \$388.76

### Notice:

QST # 1202807956TQ0001 GST # 866112535

**Data Protection Notice:** Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at <http://www.iatatravelcenter.com/privacy> or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. (applicable for interline carriage)

Important Legal Notices



**PAYMENT RECEIPT / RECU DE PAIEMENT**

Name/Nom  
RITZEN/BARBARA

PNR  
EACPQI

Date  
04FEB19

Time/Heure  
4:08PM

Description	Fee/Frais (CAD)	GST/TPS	Total (CAD)
FIRST BAG 8382602020048	\$30.00	1.50	31.50
	\$30.00	1.50	31.50

Total (CAD)  
RITZEN/BARBARA  
\$30.00 \$1.50

**CARDHOLDER NAME/NOM DU DETENTEUR DE LA CARTE**

GST/TPS No. 866112535  
QST/TVQ No. 1202807956 TQ0001



**PAYMENT RECEIPT / RECU DE PAIEMENT**

Name/Nom  
RITZEN/BARBARA

PNR  
EACPQJ

Date  
05FEB19

Time/Heure  
10:03PM

Description	Fee/Frais (CAD)	GST/TPS	Total (CAD)
FIRST BAG 8382602031529	\$30.00	1.50	31.50
	\$30.00	1.50	31.50

Total (CAD)  
RITZEN/BARBARA  
\$30.00 \$1.50

CARDHOLDER NAME/NOM DU DETENTEUR DE LA CARTE

GST/TPS No. 866112535  
QST/TVQ No. 1202807956 TQ0001

# COURTYARD®

BY MARRIOTT

Courtyard by Marriott® Courtyard Calgary Airport  
 2500 48th Avenue NE, Calgary, AB T3J 4V8 P 403.238.1000  
 Marriott.com/YYCAP

B. Ritzen

Room:  
 Room Type: GENR  
 Number of Guests: 1  
 Rate: \$129.00  
 Clerk:

Arrive: 05Feb19 Time: 05:27PM Depart: 06Feb19 Time: Folio Number:

DATE	DESCRIPTION	CHARGES	CREDITS
05Feb19	Room Charge	129.00	
05Feb19	GST room 869470898RT0002	6.64	
05Feb19	Tourism Levy	5.31	
05Feb19	Dmf	3.87	
06Feb19	Master Card		144.82

Amount: 144.82 Auth: 02329S Signature on File  
 This card was electronically swiped on 05Feb19

**BALANCE: 0.00**

Your Rewards points/miles earned on your eligible earnings will be credited to your account. Check your Rewards Account Statement or your online Statement for updated activity.

See our "Privacy & Cookie Statement" on Marriott.com.

From Airport  
To Home  
Time 7:30 PM  
Date 6-2-19  
Trip Amount 94.00  
Driver Name \_\_\_\_\_  
Car Number 861  
GST 129966933

From Home  
To Airport  
Time 2 PM  
Date 5-2-19  
Trip Amount 94.00  
Driver Name \_\_\_\_\_  
Car Number 861  
GST 129966933

Taxis - 94.00  
94.00  

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\$ 188.00