



Choices Albertans can trust.

Expense Report

October 1 - December 31, 2017

Barbara Ritzen
Board Member

1) Travel

Travel Type	Description	Date	Amount	Notes
Stakeholder Tours and Board Meeting Calgary, AB	meals (per diem- 1 breakfast)	October 18, 2017	\$ 9.20	<i>receipts not req'd for per diems or allowances</i>
			<u>9.20</u>	
Total Travel Expenses			<u>\$ 9.20</u>	

2) Conferences

Conference Name	Description	Date	Amount	Notes
Alberta Liquor Industry Conference Calgary, AB	hotel accommodation	October 16-18, 2017	\$ 334.56	
	meals (receipted - 1 breakfast, 1 lunch)		32.02	
	bus fare		81.88	
	taxi		16.00	
			<u>464.46</u>	
Total Conference Expenses			<u>464.46</u>	

3) Professional Membership Fees

Expense Description	Date	Amount	Notes
None		-	
		<u>-</u>	

Total Expenses for the period

\$ 473.66



Courtyard

2500 48th Avenue NE
Calgary, AB T3J 4V83
T 403.238.1000

B. Ritzen

Room: 219

Room Type: QNQN

Number of Guests: 1

Rate: \$149.00 Clerk

Arrive: 16Oct17

Time: 01:00PM

Depart: 18Oct17

Time:

Folio Number: 89031

Date	Description	Charges	Credits
16Oct17	Room Charge	149.00	
16Oct17	GST room 869470898RT0002	7.67	
16Oct17	Tourism Levy	6.14	
16Oct17	Dmf	4.47	
17Oct17	Room Charge	149.00	
17Oct17	GST room 869470898RT0002	7.67	
17Oct17	Tourism Levy	6.14	
17Oct17	Dmf	4.47	
18Oct17	Visa		

Auth: 017621 Signature on File
This card was electronically swiped on 16Oct17

Balance: 0.00

*\$ 334.56
paid by ABC*

As a Rewards Member, you could have earned points toward your free dream vacation today. Start earning points and elite status, plus enjoy exclusive member offers. Enroll today at the front desk.

Want your final hotel bill by email? Just ask the Front Desk! See "Internet Privacy Statement" on Marriott.com.

From: Barbara Ritzen
Sent: Wednesday, October 18, 2017 1:25 PM
To:
Subject: FW: Red Arrow Itinerary/Receipt

Here is the receipt from Red Arrow. Let me know if you need anything else!

Barbara Ritzen
Board Member
Alberta Gaming and Liquor Commission
50 Corriveau Avenue
St. Albert, AB
T8N 3T5

From: Red Arrow Reservations [mailto:itinerary@redarrow.ca]
Sent: Tuesday, October 10, 2017 10:42 AM
To: Barbara Ritzen <Barbara.Ritzen@aglc.ca>
Subject: Red Arrow Itinerary/Receipt



INVOICE

2017-10-10

You can reach us at:

Website User

Corporate Sales

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
	2017-10-10				2017-10-16	2017-10-16	-	Website User

Travellers:

Ritzen/Barbara

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
EDMCAL 08:00 YYC Assigned to: 03A Departs Edmonton (EDMTO / ETO 10014 104 St) at 08:00 on 2017-10-16. Arrives Calgary (CALGARY INTL	3 hrs 35 mins	Adult	1	\$ 77.98	\$ 81.88

AIRPORT / Calgary International
 Airport) at 11:35 on 2017-10-16. (3 hrs
 35 mins)

Base Price: \$ 77.98
Discounts: \$ 0.00
Service Charges: \$ 0.00
GST: \$ 3.90
Invoice Total: \$ 81.88
Payments Received: \$ 81.88
Balance Due: \$ 0.00

Payments Received

DATE	GUEST	REFERENCE	AMOUNT
2017-10-10	Barbara Ritzen		\$ 81.88

PLEASE NOTE THAT A PAPER TICKET IS NOT REQUIRED FOR CHECK-IN.

TERMS: DUE UPON RECEIPT GST# BN139981476 Please note that the maximum luggage allowance per person is 4 pieces including carry on bags, and stowed luggage underneath the coach. Carry on bags include purses, backpacks and laptop bags. Additional luggage will incur additional fees. If you wish to time change, date change, or cancel for a full refund – 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. December 15 - January 5 to cancel or make any changes to a reservation we require 24 hours notice. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change. Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. **Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices**
 Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time Corporate Billing Accounts - Please pay off your monthly statement & not individual invoices.

If you wish to change or cancel your booking, please contact a Passenger Experience Representative at 1-800-232-1958.

Thank you for booking with Red Arrow Motorcoach. We appreciate your business!

Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication

COURTYARD BY MARRIOTT
Calgary Airport
2500 48TH Ave NE
Calgary, AB, T3J 4V8
403-236-1000 GST # 86947 0898 RT0002
BARLOW BISTRO & BAR

----- 1

CHK 6173 TBL 18/5
 GST 1
16 Oct '17 2:01 PM

1 CHICKEN TIKKA 16.00
NO SIDE

SUBTOTAL \$16.00
TAX \$0.80
2:04 PM
TOTAL DUE \$16.80

GRATUITY 3.20

TOTAL \$20.00

ROOM NUMBER _____

PRINT LAST NAME _____

SIGNATURE _____

Thank you for joining us
at Courtyard by Marriott !

Meals	\$ 20.00
	12.02
Total	<u>32.02</u>

Lundre Hotel

COURTYARD BY MARRIOTT
Calgary Airport
2500 48TH Ave NE
Calgary, AB, T3J 4V8
403-238-1000 GST # 86947 0898 RT0002
BARLOW BISTRO & BAR

CHK 6315 TBL 5/6
 GST 1

17 Oct '17 7:53 AM

1 EGG WHITE FRITTATA 9.00
1 GRND COFFEE VERONA 2.45

SUBTOTAL \$11.45
TAX \$0.57
PAYMENT \$12.02
Change Due \$7.98
CASH \$20.00
CASH -\$7.98

----- Check Closed -----
17 Oct '17 7:53 AM

Breakfast @ Hotel



Office of the Board
50 Corriveau Avenue
St. Albert, AB T8N 3T5
Tel: 780-447-8605
Fax: 780-447-8916

ASSOCIATED CAB ALTA LTD
307 - 41 AVE NE (403) 299-1111
INSIST ON THE PROFESSIONALS

DATE: 2017/10/16
PICK-UP TIME: 16:10
DROP-OFF TIME: 16:20
TRIP ID: 0
LOCATION: 073000-45024103707
CAR NUMBER: 1733
DRIVER: 368304-45024103707
AUTH: PAY OK

FARE (\$) 16.00
EXTRA (\$) 0.00
SUBTTL (\$) 16.00

TIP (\$) : _____

TOTAL (\$) : _____

FOR ONLINE TAXI BOOKINGS VISIT
OUR WEBSITE@WWW ASSOCIATEDCAB CA

CUSTOMER S COPY

*Cab from AHIC Conference @ Calgary Airport
to Hotel*