

Groups that provide a facility for public use may be eligible to use gaming proceeds for the purchase, rental, capital, leasehold, and operating costs, including renovations of the facility. AGLC approval is required for renovations to an owned facility or leasehold improvements to a leased facility, where costs exceed \$50,000. Charitable Gaming Policies Handbook 5.11.

Renovations to an owned facility:

At least 30 days before the start of the renovation, a plan must be submitted to AGLC for approval. The renovation plan must include the following:

- A copy of the minutes from the membership or executive meeting at which members or the executive approved to renovate the facility
- Reason for the renovation
- Change in the use of the facility (if any)
- Amount of any new debt and implied interest rate
- A breakdown of gaming and non-gaming funds used to renovate the facility

Gaming proceeds cannot be used for renovations for commercial space or income generating areas.

Leasehold improvements to a leased facility:

Groups that have a contractual agreement, such as a long-term lease or rental agreement for a facility, may be eligible to use gaming proceeds for leasehold improvements.

- Including but not limited to: interior partitions, millwork, acoustic materials, restroom accessories, electric light fixtures and interior flooring
- Proceeds must not be used to enhance the leased facility beyond what is required for the licensed group to conduct its charitable programs
- When a group uses gaming funds for leasehold improvements and vacates a facility:
 - Less than one year, 100% of gaming funds must be paid back into gaming account
 - More than one year, but less than two years, 50% of gaming funds must be paid back into a gaming account
 - More than two years, no reimbursement is required

Groups who receive additional funding (donations/grants) for the purpose of renovations or leasehold improvements to a facility, must use these funds prior to the use of gaming funds.

Groups that are restricted to maximum use of 50% of proceeds for facility may not exceed the maximum cumulative total of 50% for the renovation of an owned facility or leasehold improvements for a leased facility.