



CANNABIS RETAILER ORDER PAYMENT SELECTION

Retailer Legal Name: _____

Cannabis License Number:

--	--	--	--	--	--	--	--	--	--	--

Choose one of the following payment options:

Option 1, Bill Payment

In order to make a payment through online banking or telephone banking, you can add AGLC Cannabis as a payee either online, by phone or at the branch.

To add the AGLC as a payee online:

1. Log into your bank account
2. Search "AGLC Cannabis" as the payee
3. Add the 11 digit account number AGLC assigned to you
4. You are now setup for online bill payment

If multiple orders have been placed, please ensure to submit separate payments for each order - failure to do so may result in delay of shipment release or order cancellation.

IMPORTANT – before selecting this payment option, please confirm with your financial institution that they offer this option of payment.

Option 2, Pre Authorized Debit (PAD)

Orders placed before 11:00AM MT will be included in same day's withdrawal request, with product released for shipment the following day (assuming successful funds withdrawal).

To utilize the PAD form of payment, the retailer must provide the following:

- Pre-Authorized Debit (PAD) Agreement for Business (attached)
- Bank Account Verification Letter (attached)**

****AGLC retains the right to request a security deposit or Letter of Credit should AGLC be unable to withdraw funds from your bank account to settle your orders. In those situations, administration fees will also apply and new orders may be suspended until amounts due are collected.****

Option 3, Certified Cheque/Bank Draft/Money Order

Once the order is placed (on eCommerce site), forward the payment to the address listed below, including a copy of the invoice (with the order information) from the eCommerce site – failure to do so may result in delay of shipment release or order cancellation.

Submit this completed document, including all required forms to:

cannabisrevenue@aglc.ca

or, mail to:

AGLC Finance
Revenue and Cash Management
50 Corriveau Avenue
St. Albert, AB T8N 3T5

Printed Name

Title

Signature

Date

PRIVACY STATEMENT

The personal information provided on this form is collected under the authority of section 33(c) of Alberta's Freedom of Information and Protection of Privacy (FOIP) Act. The information is strictly for the use of the Alberta Gaming and Liquor Commission (AGLC) and is intended to be used for the purpose of processing deposit payments into the account you specify. The personal information you provide is managed according to AGLC's retention and disposition policies and Part 2 of the FOIP Act under which you have a right of access to your personal information. If you have any questions about the collection or use of this information, please contact: Liquor & Cannabis Revenue AGLC, 50 Corriveau Avenue St. Albert, Alberta T8N 3T5 Telephone: 780-447-8600; Toll-free: 1-800-272-8876.