

# Application for Qualified Cannabis Worker

Please allow two-four weeks for processing.

## Application Status

<input type="checkbox"/> First-time Application	<input type="checkbox"/> Re-applying for Qualification No. _____
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Surname (Please Print)	First name	Middle Name (in full)
Other Alias(es)		
<input type="checkbox"/> Canadian Citizen	<input type="checkbox"/> Other (Describe)	
Date of Birth (Year/Month/Day)	Place of Birth (City/Town/Province/Country)	

Mailing Address (Include Apt. # or Suite # if applicable)	City/Town	Province	Postal Code
Contact Phone	Email Address		

<input type="checkbox"/> Same as mailing address			
Home Address	City/Town	Province	Postal Code

## SellSafe Certification

SellSafe Reg #	Expire Date (Year/Month/Day)
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Are you currently or have you ever been charged with a criminal offence? If YES, provide details.  Yes  No

Date of Charge or Conviction	Place of Charge or Conviction	Offence	Outcome

1. Answer "Yes" even if:

- The charges were dismissed or subsequently downgraded to a lesser charge.
- You completed an alternative measures or other similar program.
- You were charged but not convicted.
- You did not serve any time in prison.
- The investigation, charges or offences happened in another jurisdiction.

2. Answer “**No**” if:
- i. You received a pardon under the provisions of the *Criminal Records Act* (Canada) or similar legislation, or if any records relating to a charge or conviction have been expunged or otherwise officially sealed by a court or government agency.
  - ii. You were charged under the provisions of the *Young Offenders Act* (Canada) or other similar legislation.
  - iii. You have never been charged with a criminal offence.

**ALL APPLICANTS MUST ATTACH BOTH OF THE FOLLOWING TO THIS APPLICATION**

**1. Identification:**

- For first time applicants born in Canada, attach a copy of one of the following: birth certificate, Canadian passport, government issued Indian Status Card, Alberta Identification Card or Drivers Licence.
- For first-time applicants born outside Canada, a copy of one of the following Immigration documents: Canadian passport, Permanent Resident Card, landed immigration document, current work/study permit, or official Canadian Citizenship Certificate (front and back).

**2. Criminal Records Check:**

- Current criminal records check from local City police or local RCMP detachment (dated within three months of issue).
- Online or third party criminal records checks will NOT be accepted with the exception of Edmonton Police Service (EPS) [www.edmontonpolice.ca/CommunityPolicing/OperationalServices/PoliceInformationCheck](http://www.edmontonpolice.ca/CommunityPolicing/OperationalServices/PoliceInformationCheck) or Calgary Police Service (CPS) [www.calgary.ca/cps](http://www.calgary.ca/cps).

**Incomplete applications will not be processed and will be returned to the applicant.**

**Notice to Applicants**

- If you have any questions regarding applying for a renewal of Qualified Cannabis Worker qualification, please contact the Registrations Unit at 1-800-272-8876.
- Completed applications can be submitted by email at [gaming.registrations@aglc.ca](mailto:gaming.registrations@aglc.ca) or mail to: AGLC Attn: Registrations, 50 Corriveau Avenue, St. Albert AB T8N 3T5
- Qualification is valid up to five years. It is the responsibility of the applicant to ensure renewal of qualification prior to expiry.
- Applications will be reviewed throughout the qualification period. If an individual fails to comply with AGLC policies or is charged with or convicted of an offence under the *Gaming, Liquor and Cannabis Act*; the Gaming, Liquor and Cannabis Regulation; or criminal offence, the qualification may be cancelled.

**Industry Training**

AGLC policy requires licensees to ensure their staff have and maintain the SMART certifications required for their position(s). For help or more information, visit <https://smartprograms.aglc.ca/requirements.aspx>.

**I certify that:**

- All information provided as part of the application is truthful and complete.
- Any criminal charges or convictions will be reported to AGLC immediately.
- I authorize AGLC to undertake a criminal records check or inquire with any police agency to determine my eligibility to be registered as a gaming worker.
- I understand that a false statement or failure to meet AGLC conditions may result in my being refused or cancelled.
- I have read and understand the qualified cannabis worker requirements as outlined on page three of this application.

Applicant's Signature

Date

## Qualified Cannabis Worker – Requirements

The Alberta Gaming, Liquor and Cannabis Regulation states:

- 1) A cannabis licensee may not employ any person to sell cannabis or to assist the licensee in the conduct or management of a licensed activity unless the person:
  - a) is an adult;
  - b) has successfully completed the training requirements set by the AGLC, and
  - c) has passed a records check to the satisfaction of the Board.
- 2) For the purposes of subsection (1)(c), a person does not pass a records check if the person:
  - a) has at any time been charged with or convicted of:
    - i. an offence under the *Criminal Code* (Canada), the *Excise Act* (Canada), the *Food and Drugs Act* (Canada);
    - ii. an offence under the *Controlled Drugs and Substances Act* (Canada), other than under section 41 of that Act for possession of any substance included in Schedule II to that Act, or
    - iii. an offence under a foreign Act or regulation that, in the opinion of the Board, is substantially similar to an offence referred to in sub-clause i. or ii.

and, in the opinion of the Board, the offence is sufficiently serious that it may detract from the orderly or lawful conduct of activities authorized by a cannabis licence;

- b) has, within the five years prior to being employed by the cannabis licensee, been serving a term of imprisonment of three years or more; or
- c) in the opinion of the Board, has committed any act that is contrary to the public interest or that detracts from the integrity with which cannabis-related activities are to be conducted in Alberta.

- 3) A Qualified Cannabis Worker must notify the AGLC and the licensee immediately when charged with or convicted of an offence under:
  - a) the *Criminal Code* (Canada);
  - b) the *Excise Act* (Canada);
  - c) the *Food and Drugs Act* (Canada);
  - d) the *Income Tax Act* (Canada);
  - e) the *Controlled Drugs and Substances Act* (Canada);
  - f) a foreign Act or Regulation that is substantially similar to an offence referred to in a), b), c), d) or e) above; or
  - g) the *Gaming, Liquor and Cannabis Act* (Alberta) or Gaming, Liquor and Cannabis Regulation (Alberta).
- 4) If a Qualified Cannabis Worker is charged or convicted, as described above, the AGLC may take action including, but not limited to, refusal to qualify, or suspension or cancellation of the qualification.

Any changes to personal information must be reported to AGLC immediately by email to [gaming.registrations@aglc.ca](mailto:gaming.registrations@aglc.ca) or by calling the Registrations Unit at 780-447-8600 or toll free at 1-800-272-8876.

### NOTICE TO APPLICANTS

Qualification is subject to all information provided on the application being truthful and complete.

The AGLC will review the qualification if an individual fails to comply with the above, is charged with, or convicted of, a criminal offence. This review could lead to the qualification being suspended or cancelled.

**RE-APPLYING**

Qualification can only be completed by reapplying. When reapplying, you will not be required to provide identification.

It is the responsibility of the applicant to ensure their SellSafe certificate is valid throughout the qualification term.

**DIRECT ANY QUESTIONS ABOUT THIS COLLECTIONS TO**

AGLC FOIP Coordinator  
50 Corriveau Avenue  
St. Albert, AB T8N 3T5

780-447-8600 or toll free at 1-800-272-8876

**PROTECTION OF PRIVACY**

Protection of Privacy – The personal information requested on this form is collected under the authority of Section 33(a) and 33(c) of the Alberta Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act. It will be used for the administration of the QCW program. Your contact information will be entered into AGLC’s case management system, for use by AGLC Regulatory Services in its administration of AGLC licensing programs.

<b>AGLC Contact Information</b>		
50 Corriveau Avenue St. Albert, Alberta T8N 3T5	Phone: 780-447-8600 Toll Free: 1-800-272-8876	Website: <a href="http://aglc.ca">aglc.ca</a> Email: <a href="mailto:gaming.registrations@aglc.ca">gaming.registrations@aglc.ca</a>