

50 Corriveau Avenue  
St. Albert, Alberta T8N 3T5

Phone: 780-447-8600  
Toll Free: 1-800-272-8876

Website: aglc.ca

**Please allow two-four weeks for processing**

<b>NAME</b>	_____	_____	_____
	Last Name	First Name	Middle Name(s)
<b>OTHER ALIAS(ES)</b>	_____		
<b>DATE OF BIRTH</b>	_ _	_	_
	Year	Month	Day
	<input type="checkbox"/> CANADIAN CITIZEN <input type="checkbox"/> LANDED IMMIGRANT <input type="checkbox"/> OTHER (Describe) _____		
<b>PLACE OF BIRTH</b>	_____		_____
	City, Province, Country		Email Address
<b>MAILING ADDRESS</b>	<b>HOME ADDRESS</b> <input type="checkbox"/> Same as mailing address OR		
	_____		_____
	Apt #, Street Address or PO Box		Apt #, Street Address or PO Box
	_____	_____	_____
	City, Province	Postal Code	City, Province
<b>CONTACT PHONE</b>	_____		

<b>SELLSAFE CERTIFICATION</b>
SellSafe Reg #: _____ Expiry Date: _____

<b>ARE YOU CURRENTLY OR HAVE YOU EVER BEEN CHARGED WITH A CRIMINAL OFFENCE?</b>			
<input type="checkbox"/> <b>No</b> <input type="checkbox"/> <b>Yes</b> , provide details			
<i>Date of Charge or Conviction</i>	<i>Place of Charge or Conviction</i>	<i>Offence</i>	<i>Outcome</i>
_____	_____	_____	_____
_____	_____	_____	_____
1. Answer <b>"Yes"</b> even if:			
i. The charges were dismissed or subsequently downgraded to a lesser charge.			
ii. You completed an alternative measures or other similar program.			
iii. You were charged but not convicted.			
iv. You did not serve any time in prison.			
v. The investigation, charges or offences happened in another jurisdiction.			
2. Answer <b>"No"</b> if:			
i. You received a pardon under the provisions of the Criminal Records Act (Canada) or similar legislation, or if any records relating to a charge or conviction have been expunged or otherwise officially sealed by a court or government agency.			
ii. You were charged under the provisions of the Young Offenders Act (Canada) or other similar legislation.			
iii. You have never been charged with a criminal offence.			

**ALL APPLICANTS MUST ATTACH THE FOLLOWING TO THIS APPLICATION:**

**Identification**

- For first-time applicants born in Canada, a copy of the birth certificate, Canadian Passport, or government issued Indian Status Card. For first-time applicants born outside Canada, a copy of Canadian citizenship or immigration document (e.g. Canadian passport, permanent resident card, landed immigration document, or current work/study permit).
  
- Current original criminal records check from local city police or local RCMP detachment (obtained within the last three months).
  - Copies of criminal records checks will not be accepted with the exception of on-line criminal records checks from Edmonton Police Service or Calgary Police Service.
  - **No other on-line or third party criminal records checks will be accepted.**

**INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED AND WILL BE RETURNED TO THE APPLICANT**

**NOTICE TO APPLICANTS**

- If mailing application and supporting documents, mail to: AGLC, 50 Corriveau Avenue, St. Albert AB T8N 3T5
- Qualification is valid up to five years. It is the responsibility of the applicant to ensure renewal of qualification prior to expiry.
- Applications will be reviewed throughout the qualification period. If an individual fails to comply with AGLC policies or is charged with or convicted of an offence under the *Gaming, Liquor and Cannabis Act*; the Gaming, Liquor and Cannabis Regulation; or criminal offence, the qualification may be cancelled.

**INDUSTRY TRAINING**

AGLC policy requires licensees to ensure their staff have and maintain the SMART certifications required for their position(s). For help or more information, visit <https://smartprograms.aglc.ca/requirements.aspx>, call 1-877-436-6336 or send an email to [info@smartprograms.aglc.ca](mailto:info@smartprograms.aglc.ca)

**I CERTIFY THAT:**

- All information provided as part of the application is truthful and complete.
- Any criminal charges or convictions will be reported to AGLC immediately.
- I authorize AGLC to undertake a criminal records check or inquire with any police agency to determine my eligibility to be registered as a gaming worker.
- I understand that a false statement or failure to meet AGLC conditions may result in my registration being refused or cancelled.
- I have read and understand the conditions of registration as outlined on page three of this application.

\_\_\_\_\_  
*Applicant's signature*

\_\_\_\_\_  
*Date*

**Protection of Privacy** – The personal information requested on this form is collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy Act* and will be protected under Part 2 of that Act. The information will be used to determine eligibility for employment for qualified cannabis workers. Direct any questions about this collection to: AGLC FOIP Coordinator, 50 Corriveau Avenue, St. Albert, AB T8N 3T5, 780-447-8600 or toll free at 1-800-272-8876.

## QUALIFIED CANNABIS WORKER - REQUIREMENTS

The Alberta Gaming, Liquor and Cannabis Regulation states:

- 1) A cannabis licensee may not employ any person to sell cannabis or to assist the licensee in the conduct or management of a licensed activity unless the person:
  - a) is an adult;
  - b) has successfully completed the training requirements set by the AGLC, and
  - c) has passed a records check to the satisfaction of the Board.
  
- 2) For the purposes of subsection (1)(c), a person does not pass a records check if the person:
  - a) has at any time been charged with or convicted of:
    - i. an offence under the *Criminal Code* (Canada), the *Excise Act* (Canada), the *Food and Drugs Act* (Canada);
    - ii. an offence under the *Controlled Drugs and Substances Act* (Canada), other than under section 41 of that Act for possession of any substance included in Schedule II to that Act, or
    - iii. an offence under a foreign Act or regulation that, in the opinion of the Board, is substantially similar to an offence referred to in sub-clause i. or ii.

and, in the opinion of the Board, the offence is sufficiently serious that it may detract from the orderly or lawful conduct of activities authorized by a cannabis licence;

- b) has, within the five years prior to being employed by the cannabis licensee, been serving a term of imprisonment of three years or more; or
- c) in the opinion of the Board, has committed any act that is contrary to the public interest or that detracts from the integrity with which cannabis-related activities are to be conducted in Alberta.

- 3) A Qualified Cannabis Worker must notify the AGLC and the licensee immediately when charged with or convicted of an offence under:
  - a) the *Criminal Code* (Canada);
  - b) the *Excise Act* (Canada);
  - c) the *Food and Drugs Act* (Canada);
  - d) the *Income Tax Act* (Canada);
  - e) the *Controlled Drugs and Substances Act* (Canada);
  - f) a foreign Act or Regulation that is substantially similar to an offence referred to in a), b), c), d) or e) above; or
  - g) the *Gaming, Liquor and Cannabis Act* (Alberta) or *Gaming, Liquor and Cannabis Regulation* (Alberta).
  
- 4) If a Qualified Cannabis Worker is charged or convicted, as described above, the AGLC may take action including, but not limited to, refusal to qualify, or suspension or cancellation of the qualification.
  
- 5) Any changes to personal information must be reported to AGLC immediately by email to [gaming.registrations@aglc.ca](mailto:gaming.registrations@aglc.ca) or by calling the Registrations Unit at 780-447-8600 or toll free at 1-800-272-8876.

### NOTICE TO APPLICANTS

Qualification is subject to all information provided on the application being truthful and complete.

The AGLC will review the qualification if an individual fails to comply with the above, is charged with, or convicted of, a criminal offence. This review could lead to the qualification being suspended or cancelled.

### RE-APPLYING

Qualification can only be completed by reapplying. When reapplying, you will not be required to provide identification.