



Expense Report

January 1 - March 31, 2020

Vincent Vavrek
Board Member

1) Travel

Travel Type	Description	Date	Amount	Notes
Strategic Planning Session and Board Meeting St. Albert, AB	airfare	January 20-23, 2020	\$ 622.91	
	hotel accommodation		434.83	
	meals (1 dinner)		20.75	receipts not req'd for per diems or allowances
	parking		43.00	
	vehicle rental		255.73	vehicle was shared with other board members
	gas for rental vehicle		20.00	
	incidental allowance		22.05	receipts not req'd for per diems or allowances
			<u>1,419.27</u>	
Board Hearings St. Albert, AB	airfare	February 26, 2020	455.96	
	hotel accommodation		124.79	
	meals (1 breakfast and 2 dinners)		50.70	receipts not req'd for per diems or allowances
	taxis		106.50	
			<u>737.95</u>	
Total Travel Expenses			<u><u>\$ 2,157.22</u></u>	

2) Conferences

Conference Name	Description	Date	Amount	Notes
None			-	
			<u>-</u>	



Expense Report

January 1 - March 31, 2020

Vincent Vavrek

Board Member

3) Professional Membership Fees

Expense Description	Date	Amount	Notes
None		-	
		-	
Total Expenses for the period		<u>\$ 2,157.22</u>	



eTicket Receipt

Prepared For

VAVREK/VINCENT MR [ADT]

RESERVATION CODE	MWDNMN
ISSUE DATE	10Jan20
TICKET NUMBER	8382154453113
ISSUING AIRLINE	WEST JET
ISSUING AGENT	WestJet/AND
TOUR CODE	ITWJB00C250073

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
20Jan20	WESTJET WS 3142	GRANDE PRAIRIE AB, CANADA	EDMONTON INTL AB, CANADA	Fare Family Econo Seat Number 04D - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis SAND0ELS Not Valid Before 20JAN20 Not Valid After 20JAN20
	Operated by: WESTJET ENCORE	Time 19:20	Time 20:29	
23Jan20	WESTJET WS 3240	EDMONTON INTL AB, CANADA	GRANDE PRAIRIE AB, CANADA	Fare Family Econo Seat Number 04C - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis SAND0ELS Not Valid Before 23JAN20 Not Valid After 23JAN20
	Operated by: WESTJET ENCORE	Time 17:30	Time 18:42	

Allowances

Baggage Allowance

YQU to YEG - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
- 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

YEG to YQU - 0 Pieces WESTJET

Prices of additional baggage pieces:

- 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
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ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS

/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER INTERNET,ETC

Carry On Allowances

YQU to YEG , YEG to YQU - 1 Piece (WS - WESTJET)

Carry On Charges

YQU to YEG , YEG to YQU - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX
Fare Calculation Line	YQU WS YEA235.00WS YQU235.00CAD470.00END
Fare	CAD 470.00
Taxes/Fees/Carrier-Imposed Charges	CAD 24.00 YQI (OTHER AIR TRANSPORTATION CHARGES)
	CAD 25.41 XG8 (GOODS AND SERVICES TAX (GST))
	CAD 14.25 CA4 (AIR TRAVELLERS SECURITY CHARGE)
	CAD 55.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))
	CAD 2.75 XG9 (GOODS AND SERVICES TAX (GST))
Total Fare	CAD 591.41

Other Charges

SEAT ASSIGNMENT # 8381505328765 (YQU-YEG / QTY 1, YEG-YQU / QTY 1)	CAD 30.00
Taxes	CAD 1.50
Form of Payment	CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX
Total	CAD 31.50
Total Fare and Other Charges	CAD 622.91

Positive identification required for airport check in

Notice:

QST # 1202807956TQ0001 GST # 866112535

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

MATRIX

HOTEL

AGLC
50 Corriveau Avenue T8N 3T5
Canada

Vavrek, Vincent
 Company Name:
 Group Name:

Room No. : 0901
 Arrival : 01-20-20
 Departure Date : 01-21-20
 Folio No. : 17869931
 Conf. No. : 104116586
 P.O. No. :

INFORMATION INVOICE

Date	Description	Charges	Credits
01-20-20	Room Revenue	165.00	
01-20-20	Destination Marketing Fee	4.95	
01-20-20	Room GST	<u>8.50</u>	
01-20-20	Tourism Levy	6.80	
01-21-20	Mastercard		185.25
		Total Charges	185.25
		Total Credits	<u>185.25</u>
		Balance	0.00

Merchant ID
 Transaction ID 15227779
 Approval Code 075461
 Approval Amount 185.25

Credit Card #
 Capture Method Manual
 Transaction Amount 185.25

hotel accommodation \$ 185.25
249.58
434.83

Page No. 1 of 1

The Inn at St.Albert
460 St Albert Trail
St Albert, AB T8N 5J9

Fax: (780)470-0038
Email: frontdesk@bestwesternstalbert.com

Phone: (780)470-3800

Web: bestwesternstalbert.com



Guest Charges

Folio #:	159109	Guest : VAVREK, VINCENT	Conf #:	138962
Room #:	417		CRS #:	BW 540250944-01
Payment Method :	Credit Card	Company : AGLC (RGST EXEMPT)		
Rate :	(Daily) \$129.99		Arrival:	1/21/2020
	1/21/2020	\$119.99	Departure:	1/23/2020

Next Payment Due: 1/23/2020
Estimated Next Payment Amount: \$0.00

Date	Department	Reference	Voucher	Room	Charge	Credit	Balance
1/21/2020	Room Charge	Auto Posted		417	\$119.99		\$119.99
1/21/2020	Tourism Levy	Auto Posted		417	\$4.80		\$124.79
1/22/2020	Room Charge	Auto Posted		417	\$119.99		\$244.78
1/22/2020	Tourism Levy	Auto Posted		417	\$4.80		\$249.58
1/23/2020	Mastercard			417		\$249.58	\$0.00
Balance							\$0.00

Tax Summary	
Tourism Levy	\$9.60

Additional Estimated Charges (Room, Tax, Other) through 1/22/2020 \$0.00

Credit Card Payment

Payment Type:	Credit Card	Amount Paid:	\$0.00
Account:		Approval Code:	
Account Holder:		Approval Amount:	(\$249.58)

GST# 84067 3925 RT 0003

All payments must be made to Best Western Plus The Inn at St. Albert. This hotel is proudly managed by Mouallem Management Group: Box 363, Slave Lake, AB T0G2A0

I agree that my liability for all charges is not waived.

Guest Signature

Strategic Planning Session,
Vince Vavrek's parking
Grant MacEwan

RECEIPT
MacEwan University
Transportation Services
Phone 780-497-6875
Email: parking@macewan.ca
License Plate Number

Expiration Date/Time
07:00 PM
JAN 21, 2020

Purchase Date/Time: 08:18am Jan 21, 2020
Total Due: \$12.00 Rate: All Day Special
Total Paid: \$12.00 Pmt Type: CC (Swipe)
Ticket #: 00017682
S/N #: 500013240865
Setting: Surface Lot S West 1
Mach Name: Surface Lot S West 1

Auth #: 011692

GST R 107448219

parking \$12.-
 31.-
 43.-

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

Grande Prairie Airport
10610 Airport Drive
Grande Prairie, AB, T8V7Z5
GST:87409.8296 RT0001

PS1 23/01/20 18:38
Receipt 006521

Short-term parking tkt

ML - No. 007320

20/01/20 17:59

23/01/20 18:38

Period 3d0h40'

(G.S.T) \$31.00

Gross total \$31.00

Payment

Type: PURCHASE \$31.00

VISA CREDIT

CARD:

REF: 664858490010650150C

AUTH #: 057165

A0000000031010

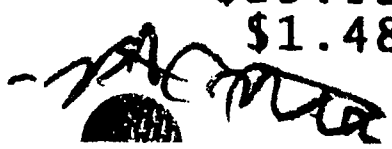
0080008000 F800

VERIFIED BY PIN

01 APPROVED-THANK YOU 027

Net total \$29.52

G.S.T 5% \$1.48

Nike Vavrik - 



Renter Information

Renter Name

VINCENT VAVREK

Renter Address**Contract**ABGOV - GOVERNMENT OF
ALBERTA

Vehicle Information

4DR ALL-WHEEL DRIVE

License #: U58690

State/Province: AB

Unit #: 7T2V1V

Vehicle #: LU491974

Vehicle Class Driven

Compact SUV 4-Door/Automatic/Air

Vehicle Class Charged

Full Size Car 4-Door/Automatic/Air

Odometer Mileage/Kilometers

Starting: 3,335 Ending: 3,460

Total: 125

Trip Information

PickupMonday, January 20,
2020

8:17 PM

ReturnThursday, January 23,
2020

1:25 PM

EDMONTON INTL ARPT (YEG)

1, 1000 AIRPORT ROAD

LEDUC, AB T9E 8B7

CAN

Start ChargesMonday, January 20,
2020

8:29 PM

EDMONTON INTL ARPT (YEG)

1, 1000 AIRPORT ROAD

LEDUC, AB T9E 8B7

CAN

Renter Charges

Rental Rate	Time & Distance 3 Day at 37.00 CAD / Day	111.00 CAD
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Coverages	Collision Damage Waiver Full (29.99 CAD / Day)	89.97 CAD
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Taxes and Fees	Concession Recovery Fee 16.62 Pct (16.62%)	33.88 CAD
	Vif Rec 0.96/day (0.96 CAD / Day)	2.88 CAD
	Customer Facility Charge 6.00/day (6.00 CAD / Day)	18.00 CAD

Total		255.73 CAD
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(Subject to audit)

Amount charged on January 23, 2020 to AMERICAN	(255.73 CAD)
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Amount Due	0.00 CAD
-------------------	-----------------

**Thank you for renting
with Enterprise Rent-A-
Car**

We appreciate your business!

This email was automatically generated
from an unattended mailbox, so please
do not reply to this e-mail.

If you have any questions about your
rental, please view our Frequently
Asked Questions or send us a secured
message by visiting our [Support Center](#)

Vince Varnell - *[Signature]*
TRANSACTION RECORD

ROCKY MOUNTAIN ESSO

411 AIRPORT RD
EDMONTON INT AB T9E 0V5

DATE: 2020-01-23 TIME: 13:14:00

Paypoint: 02C TRANS #: 388250
Station#: 00303401 Cashier: manager
GST: R379098507

*** DUPLICATE ***

FUEL	(L)	(\$/L)	(\$)
Pump 2			
ERE	21.075	0.949	20.00
TOTAL	CAD	\$	20.00
CREDIT CARD		\$	20.00

* GST INCLUDED IN FUEL \$ 0.95

PURCHASE

ISA
REFERENCE #: 66435011 0010011290 C
INVOICE NO: 129717
AUTH #: 020122

ISA CREDIT
0000000031010
0080008000
800

01/027 APPROVED -- THANK YOU

-- IMPORTANT --

Retain This Copy For Your Records

--- Customer's Copy ---

*** DUPLICATE ***

Reconciliation ID: 0152416



4 34011 88250 6

PC Financial points awarded within 72hrs
and are not printed on receipt.
PC Optimum Inquiries: 1-866-727-6468
Imperial Inquiries: 1-800-567-3776

G - GST @ 5.0000%



Board Hearing
EA Prepaid

Booking Confirmation

Booking Reference: **PRPXM4**

Date of issue: 05 Feb, 2020

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the Air Canada website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.



Depart

Economy - Standard

Tuesday
25 Feb, 2020

18:00
Grande Prairie
(YQU),
Alberta

19:11
Edmonton
Edmonton Int. (YEG),
Alberta

AC8368

1hr11
Economy S
Operated by: Air Canada Express -
Jazz | De Havilland Dash 3-100
Air Canada Bistro

Passengers

Vincent Vavrek

Ticket number
0142127305933

Seats
AC8368 3A

Purchase summary

1 adult

Amount paid: \$262.63

Tax information

GST no. 10009-2287 RT0001 \$12.51

Base fare - Economy - Standard	195.00
Surcharges	12.00

Air Travellers Security Charge - Canada	7.12
Goods and Services Tax - Canada - 100092287 RT0001	11.96
Airport Improvement Fee - Canada	25.00
Total before options (per passenger)	<u>\$251.08</u>

Vincent Vavrek	
AC8368: 3A - Standard Seat (Window)	11.00
Goods and Services Tax - Canada - 100092287 RT0001	0.55
Total with options and seat selection fee:	<u>\$262.63</u>

GRAND TOTAL (Canadian dollars)	<u>\$262.63</u>
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Return flight 198.33
Total \$ 455.96



Check-in and boarding gate deadlines

Within Canada

90
minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45
minutes

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15
minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



Board Hearing

eTicket Receipt

Prepared For
VAVREK/VINCENT MR [ADT]

RESERVATION CODE	QIURXX
ISSUE DATE	05Feb20
TICKET NUMBER	8382155219146
ISSUING AIRLINE	WESTJET
ISSUING AGENT	WestJet/AND
TOUR CODE	ITWJB00C250073

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
26Feb20	WESTJET WS 3240	EDMONTON INTL AB, CANADA	GRANDE PRAIRIE AB, CANADA	Fare Family Econo Seat Number 04A - (CONFIRMED) Baggage Allowance NIL Booking Status OK TO FLY Fare Basis LAUF4ELK Not Valid Before 26FEB20 Not Valid After 26FEB20
	Operated by: WESTJET ENCORE	Time 17:30	Time 18:41	

Allowances

Baggage Allowance

YEG to YQU - 0 Pieces WESTJET

Prices of additional baggage pieces:

1. 30.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters
2. 50.00 CAD up to 50 pounds/23 kilograms and up to 62 linear inches/158 linear centimeters

ADDITIONAL ALLOWANCES AND/OR DISCOUNTS MAY APPLY DEPENDING ON FLYER-SPECIFIC FACTORS
/E.G. FREQUENT FLYER STATUS/MILITARY/ CREDIT CARD FORM OF PAYMENT/EARLY PURCHASE OVER
INTERNET,ETC

Carry On Allowances

YEG to YQU - 1 Piece (WS - WESTJET)

Carry On Charges

YEG to YQU - (WS - WESTJET) - Carry-on fees unknown - contact carrier

Payment/Fare Details

Form of Payment

CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX

Taxes/Fees/Carrier-Imposed Charges**CAD 12.00 YQI (OTHER AIR TRANSPORTATION CHARGES)****CAD 6.96 XG8 (GOODS AND SERVICES TAX (GST))****CAD 7.12 CA4 (AIR TRAVELLERS SECURITY CHARGE)****CAD 30.00 SQ (AIRPORT IMPROVEMENT FEE (AIF))****CAD 1.50 XG9 (GOODS AND SERVICES TAX (GST))****Total Fare****CAD 177.58****Other Charges****SEAT ASSIGNMENT # 8381505501372 (YEG-YQU / QTY 1)****CAD 15.00****Taxes****CAD 0.75****Form of Payment****CREDIT CARD - MASTERCARD : XXXXXXXXXXXXX****Total****CAD 15.75****Total Fare and Other Charges****CAD 193.33****Positive identification required for airport check in****Notice:****QST # 1202807956TQ0001 GST # 866112535**

Baggage fees are charged in CAD or USD by direction depending on point of departure. Guests departing the United States, Latin America and the Caribbean will pay baggage fees in USD. Please see <https://www.westjet.com/en-ca/travel-info/fares/service-fees> for more information.

Passengers embarking upon a journey involving an ultimate destination or a stop in a country other than the country of departure are advised that the provisions of an international treaty (the Warsaw Convention, the 1999 Montreal Convention, or other treaty), as well as a carrier's own contract of carriage or tariff provisions, may be applicable to their entire journey, including any portion entirely within the countries of departure and destination. The applicable treaty governs and may limit the liability of carriers to passengers for death or personal injury, destruction or loss of, or damage to, baggage, and for delay of passengers and baggage.

The Inn at St. Albert
460 St Albert Trail
St Albert, AB T8N 5J9

Fax: (780)470-0038
Email: frontdesk@bestwesternstalbert.com

Phone: (780)470-3800

Web: bestwesternstalbert.com



Guest Charges

Folio #: 160717 Guest : VAVREK, VINCENT Conf #: 140551
Room #: 426 CRS #: BW 720462547-01
Payment Method : Credit Card Company : AGLC (RGST EXEMPT)
Rate : (Daily) \$129.99 Arrival: 2/25/2020
2/25/2020 \$119.99 Departure: 2/26/2020

Next Payment Due: 2/26/2020
Estimated Next Payment Amount: \$0.00

Date	Department	Reference	Voucher	Room	Charge	Credit	Balance
2/25/2020	Room Charge	Auto Posted Rate: AGLC		426	\$119.99		\$119.99
2/25/2020	Tourism Levy	Auto Posted Rate: AGLC		426	\$4.80		\$124.79
2/26/2020	Mastercard			426		\$124.79	\$0.00
Balance							\$0.00

Tax Summary	
Tourism Levy	\$4.80

Additional Estimated Charges (Room, Tax, Other) through 2/25/2020 \$0.00

Credit Card Payment

Payment Type: Credit Card Amount Paid: \$0.00
Account: Approval Code:
Account Holder: Approval Amount: (\$124.79)

GST# 84067 3925 RT 0003

All payments must be made to Best Western Plus The Inn at St. Albert. This hotel is proudly managed by Mouallem Management Group: Box 363, Slave Lake, AB T0G2A0

I agree that my liability for all charges is not waived.

Guest Signature

Vince Vavrek

February 26, 2020

Taxi St. Albert Inc.
30 DAYTON CRES
ST. ALBERT, AB, T8N 4X4
5878792104

TERM # 78042680
RECORD # 000251
HOST INVOICE # 0000254
HOST SEQ # 1003199

CARD
CREDIT/VISA
2020/02/26 08:19:53

PURCHASE
AMOUNT \$10.00
TIP \$1.50
TOTAL \$11.50

AUTH#:000080 B:0021
HTS#: 20200226082000

TRANSACTION
APPROVED 000
THANK YOU

VISA CREDIT
AID: A0000000031010
TC: 0A42A6513CFB743B
TVR: 0080008000
TSI: F800

CUSTOMER COPY

GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

CARD
CARD TYPE VISA
DATE 2020/02/26
TIME 0579 19:59:39
INVOICE # 433215
RECEIPT NUMBER
C85026152-001-001-214-0

PURCHASE
AMOUNT \$87.00
TIP \$8.00
TOTAL

\$95.00

VISA CREDIT
A0000000031010
2BF1F5A33DDA2F4A
0080008000-E800
7A78D30C5396FFB9
0080008000-F800

Taxis \$95.-
11.50
\$106.50

APPROVED

AUTH# 081839 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456
BARREL TAXI 780.489.7777
EDMTAXI.COM
GST 100403070