



Expense Report

July 1 - September 30, 2020

Tongjie Zhang
Board Member

1) Travel

Travel Type	Description	Date	Amount	Notes
Board Meeting	hotel accommodation	September 22-24, 2020	334.56	
St. Albert, AB	meals (2 dinners)		41.50	<i>receipts not req'd for per diems or allowances</i>
	mileage		364.61	<i>receipts not req'd for per diems or allowances</i>
	incidental allowance		14.70	<i>receipts not req'd for per diems or allowances</i>
			<u>755.37</u>	
Total Travel Expenses			<u>\$ 755.37</u>	

2) Conferences

Conference Name	Description	Date	Amount	Notes
None			-	
			<u>-</u>	

3) Professional Membership Fees

Expense Description	Date	Amount	Notes
None		-	
		<u>-</u>	

Total Expenses for the period

\$ 755.37



DOUBLETREE WEST EDMONTON
 16615 109TH AVE NORTH WEST
 WEST EDMONTON, AB T5P4K8
 Canada
 TELEPHONE 780-484-0821 • FAX 780-486-1634
 Reservations
 www.hilton.com or 1 800 HILTONS

ZHANG, TONGJIE

Room No: 2811/NKS
 Arrival Date: 9/22/2020 10:04:00 PM
 Departure Date: 9/24/2020 7:36:00 AM
 Adult/Child: 1/0
 Cashier ID:
 Room Rate: 149.00
 AL:
 HH #
 VAT # GST# 74111-4326 RT0001
 Folio No/Che 316388 B

Confirmation Number: 92852134

DOUBLETREE WEST EDMONTON 9/30/2020 10:03:00 AM

DATE	DESCRIPTION	Cashier ID	Transaction ID	GUEST CHARGES	CREDIT	BALANCE
9/22/2020	GUEST ROOM		2220568	\$149.00		
9/22/2020	AB TOURISM LEVY		2220568	\$6.14		
9/22/2020	DMF		2220568	\$4.47		
9/22/2020	GST		2220568	\$7.67		
9/23/2020	GUEST ROOM		2220902	\$149.00		
9/23/2020	AB TOURISM LEVY		2220902	\$6.14		
9/23/2020	DMF		2220902	\$4.47		
9/23/2020	GST		2220902	\$7.67		
9/24/2020			2220950		(\$334.56)	
			BALANCE			\$0.00

EXPENSE REPORT SUMMARY

	9/22/2020	9/23/2020	STAY TOTAL
ROOM AND TAX	\$167.28	\$167.28	\$334.56
DAILY TOTAL	\$167.28	\$167.28	\$334.56
Total Invoice Amount		\$298.00	\$36.56

GST# 74111-4326 RT0001