



## Expense Report

January 1 - March 31, 2019

### Kandice Machado

Vice President, Corporate Services and CFO

#### 1) Travel

Travel Type	Description	Date	Amount	Notes
Office Meeting	airfare	March 18, 2019	\$ 338.36	
Calgary, AB	meals (1 breakfast and 1 lunch)		20.50	<i>receipts not req'd for per diems or allowances</i>
	parking		25.00	
	taxi		28.67	
	mileage		37.37	<i>receipts not req'd for per diems or allowances</i>
			449.90	
Total Travel Expenses			\$ 449.90	

#### 2) Conferences

Conference Name	Description	Date	Amount	Notes
None			-	

#### 3) Professional Membership Fees

Expense Description	Date	Amount	Notes
None		-	

#### Total Expenses for the period

\$ 449.90

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terms of conditions

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# < Confirmation



Step 7 of 7

Booking complete. We've sent a copy of your itinerary to: **kmachado**

## Flights

Edmonton, AB (YEG) to Calgary, AB (YYC)  
Round trip 1 guest  
Mon., Mar. 18 to Mon., Mar. 18

319.46 CAD

## Seats

WS 3394 Edmonton to Calgary  
1 seat (4A)  
WS 3225 Calgary to Edmonton  
1 seat (4A)

18.90 CAD

## Payment

Payment card

338.36 CAD  
MasterCard

Total: 338.36  
CAD

## Rent a car

Pick-up

Calgary - Airport (YYC)

Mon Mar. 18, 9:56 AM



Drop-off

Calgary - Airport (YYC)

Mon Mar. 18, 1:15 PM



Earn extra WestJet dollars when you add your WestJet Rewards ID to your rental

GST# R128599776  
Edmonton Airports  
Can-T5J 2T2 Edmonton  
Tax Code CA5%  
POF 2nd Fl 18/03/19 16:07  
Receipt 033855

Short-term parking tkt  
DL - No.  
18/03/19 06:59  
18/03/19 16:07  
Period 0d9h9'  
(Tax) \$25.00  
Total ----- \$25.00

Payment Received  
MC \$25.00

Merch:  
Auth:  
Type: Swiped

Sub Total \$23.81  
Tax 5% \$1.19

60280097, 1/1

ASSOCIATED CAB  
ALLIED LIMOUSIN  
307-41 AVENUE NE  
CALGARY AB T2E 2N4  
(403) 299-1111

**SALE**

REF#: 00000001  
Batch #: 009 SEQ: 009001001001  
03/18/19 09:43:58  
APPR CODE: 00751S  
MASTERCARD

AMOUNT \$24.30  
TIP \$4.37  
TOTAL \$28.67

00 - APPROVED - 001

MASTERCARD  
AID: A00000000  
TVR: 00 00 00 80 00

THANK YOU  
CAR#957

CUSTOMER COPY

Parking - \$25.00

Taxi - \$28.67