

LICENSEE INFORMATION

LICENCE NUMBER: _____ EXPIRY DATE: _____

PREMISES NAME: _____

ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL ADDRESS: _____

EVENT HOST

HOST: _____

CONTACT: _____ PHONE: _____

LOCATION TO BE COVERED BY EXTENSION

NAME or DESCRIPTION: _____

ADDRESS: _____

_____ CAPACITY: _____

OUTSIDE FUNCTIONS – line drawing must be provided**EVENT INFORMATION**

DATE OF EVENT: _____ FUNCTION TYPE: _____

MINORS (check one): ALLOWED
 PROHIBITEDACCESS TO EVENT (check one): PRIVATE
 PUBLICHOURS: _____
From _____ To _____

PROPOSED ENTERTAINMENT: _____

PROPOSED FOOD SERVICE: _____

MAX. ATTENDANCE ANTICIPATED: _____ # OF SECURITY STAFF: _____

Signature of Licensee**FOR AGLC USE**

CONDITIONS APPLICABLE TO CATERER'S EXTENSION

1. Non-alcoholic beverages and food service must be available.
2. Liquor may be served at functions during the regular hours listed on the licence, or as otherwise authorized.
3. The authorized occupancy of a function catered by a licensee is subject to the Alberta Fire Code.
4. All proceeds from the sale of liquor at a catered function must go to the licensee. Liquor cannot be included in the price of an admission ticket. Liquor pricing at a catered event is at the discretion of the licensee. All conditions of the licence being extended must be adhered to.
5. Only liquor purchased under the licence can be transported to the location of the catered function for sale and consumption. All unused liquor must be returned to the licensed premises for use under the licence.
6. A licensee may advertise "Fully Licensed Catering of Functions Available".
7. It is the licensee's responsibility to obtain approval from local municipal police, fire and health authorities indicating there is no objection to the issuing of the licence for the proposed event.
8. It is the licensee's responsibility to ensure proper supervision and control is maintained at any function. This includes ensuring that minors do not receive liquor service, there is no service to intoxicated patrons, and patrons are not served to the point of intoxication.
9. A photocopy of your liquor licence and a copy of your approved application for caterer's extension must be posted at all functions.