

LOTTERY TICKET RETAILER
Bulletin



Lottery Ticket Centre Policy Handbook- Policy Amendments



This bulletin is to advise all lottery ticket retailers of **IMPORTANT AMENDMENTS** to the Lottery Ticket Centre Policy Handbook (LTCPH).

The following LTCPH policies are effective June 6, 2019.

Sections 2.4, 3.1, 3.3, 3.4, and 4.2

- These policy sections were amended to provide lottery ticket centre retailers with the option to provide financial security to Alberta Gaming, Liquor & Cannabis (AGLC) in the form of a cash deposit.
- Previously, lottery ticket centre retailers that opted out of or that did not pass a credit evaluation were required to provide AGLC with an irrevocable letter of credit to establish financial security. Retailers now have the option of providing AGLC with an irrevocable letter of credit or a cash deposit.
- Regardless of whether retailers choose to provide an irrevocable letter of credit or a cash deposit, the amount required as financial security is based on historical sales and is therefore identical for both methods.
- New and existing retailers that wish to provide a cash deposit instead of an irrevocable letter of credit must submit the Deposit Agreement form to AGLC and deposit the required funds.
- These policy amendments offer an additional option for lottery ticket centre retailers that are required to provide financial security to AGLC.

Please familiarize yourself with the amended policies, update your LTCPH as required, and ensure all affected staff are notified of the new requirements.

The amended LTCPH may be accessed on AGLC’s website at aglc.ca.

If you have any questions or concerns, please contact **AGLC’s Hotline** at **1-800-561-4415**.